

# Troy PTA Minutes - September - 09/26/2023

All Meetings will be held at 7.30pm on the THIRD Tuesday of the month with the following exceptions:

- September 2023 - Meeting moved to **Tuesday 26th** due to election candidates night
- November 2023 - Meeting will be held on **Tuesday 14th** due to Thanksgiving
- December 2023 - No meeting. Holiday gathering TBA

Call to Order/Pledge of Allegiance-7:34pm

Principal's Report – Theresa Lengal / Julie Scanlan

- Volunteers for library  
The library is normally run by the media teacher but because of schedule changes this year he is unable to check out books for the kids. The principals are looking for volunteers to come in during AE (10:30-12:30) once or twice a week to check out books. Katie McClain offered to head this committee.
- Kalahari fundraiser  
This fundraiser brought in about \$14,000 at Mrs. Lengal's previous school. We buy the day passes for \$15 and sell for \$25. Promote this fundraiser around Thanksgiving. Offer incentives for top sellers.

President - Natasha Berridge

- LOCO for HOCO  
Last year about 200 kids attended and this year 400 kids attended. Made \$2,000. For next year- Give more specific instructions to volunteers and no pom poms.
- Open positions- see below
- Parent night out- open to ideas
- Bylaws - Amending Article 5, Section 3; Article 6, Section ; Article 7, Section 2; Article 10, Section 5; Article12, Section 3

Secretary - Julie Brugger

- Approve minutes from May- Motion Jackie Romito, 2nd Kristy Lazowski

Treasurer - Heather Jones

- Financial review 2022-23 (presented by Kristen Masa)

**TROY INTERMEDIATE PTA  
FINANCIAL REVIEW  
2022-2023 SCHOOL YEAR**

Local PTA Name: Troy Intermediate PTA Date: \_\_\_\_\_  
 Council: Avon Lake PTA Council District: 7  
 Financial Institution: Huntington Bank Account Num: 01668339691  
 Period of review covered: July 1, 2022 through June 30, 2023

	1st Review	Period/Date	2nd Review	Period/Date	Total
Balance on Hand (date of last review)	\$ 6,887.40	✓ July 1, 2022 - June 30, 2023			
Receipts (from last review to date of current review)	20,045.65				20,045.65
Total Cash	\$ 26,933.05				
Disbursements (from last year review to date of current review)	21,303.09	July 1, 2022 - June 30, 2023			21,303.09
Balance on Hand (date of current review)	\$ 5,629.96				
Latest Bank Statement Balance	\$ 7,298.81				
Checks Outstanding	1365, 1381, 1382 ✓				
Total Checks Outstanding	\$ 1,668.85 ✓				
Balance in Checking Account	\$ 5,629.96				

→ ✓ # 1381 - stop pymt placed 8/17 replaced with ✓ # 1384

We have examined the financial transactions of the Troy Intermediate PTA and find them to be:

Correct \_\_\_\_\_  
 Incorrect \_\_\_\_\_  
 Correct with the following exceptions:  
 ✓ 3 deposits need check request forms - all were ACH Done.  
 Date of Review: Aug. 15, 2023 8/16/23  
 Reviewer's Signatures: Wanda Below W. Below.

\*\*\* This report should be read by a member of the financial review committee or the secretary. The individual should call for the appropriate action.

- Treasurer's report - May, June, July, August

Monthly Treasurer's report of Troy PTA  
 From 1-May-23 To 31-May-23

Balance on Hand May 1, 2023 Amount \$14,387.25

Receipts:

Activity	Amount
Book Fair	\$ 2,032.59
Staff Appreciation Donations	\$ 391.49
Total Receipts	\$ 2,424.08

Disbursements:

Activity	Amount
Book Fair	\$ 2,010.33
Noontime Enrichment	\$ 85.60
Gifts to Troy	\$1,399.90
Total Disbursements	\$ 3,495.83

Balance on Hand 5/31/2023 \$ 13,315.50

Submitted By: Heather Jones, Treasurer

Monthly Treasurer's report of Troy PTA  
 From 1-June-23 To 30-June-23

Balance on Hand June 1, 2023	Amount	\$13,315.50
Receipts:		
Activity	Amount	
Box Tops	\$ 20.20	
Penny War - Fundraiser	\$ 1,162.65	
Total Receipts	\$ 1,182.85	
Disbursements:		
Activity	Amount	
Checks for Bank Acct.	\$ 13.39	
Book Fair Expenses	\$ 100.00	
Fundraising Expenses	\$ 178.20	
Noontime Enrichment	\$ 10.99	
Troy Scholarship	\$ 1,000.00	
6th Grade Recognition	\$ 3,827.40	
Staff Appreciation	\$ 1,500.00	
Admin Appreciation	\$ 415.77	
Gifts to Troy	\$ 1,822.64	
Total Disbursements	\$ 8,868.39	
Balance on Hand 6/30/2023	\$ \$ 5,629.96	
Submitted By: Heather Jones, Treasurer		

Monthly Treasurer's report of Troy PTA  
 From 1-July-23 To 31-July-23

Balance on Hand July 1, 2023	Amount	\$ 5,629.96
Receipts:		
Activity	Amount	
Spirit Wear	\$ 42.15	
Total Receipts	\$ 42.15	
Disbursements:		
Activity	Amount	
Total Disbursements	\$	
Balance on Hand 7/30/2023	\$ 5,672.11	
Submitted By: Heather Jones, Treasurer		

Monthly Treasurer's report of Troy PTA  
 From 1-August-23 To 31-August-23

Balance on Hand August 1, 2023	Amount	\$ 5,672.11
Activity	Amount	
Membership	\$ 1,568.00	
Total Receipts	\$ 1,568.00	
Disbursements:		
Activity	Amount	
AIM Bond Insurance	\$ 115.00	
Total Disbursements	\$ 115.00	
Balance on Hand 8/31/2023	\$ 7,125.11	
Submitted By: Heather Jones, Treasurer		

- **Budget for 2023-24 school year**

	<b>Proposed</b>	<b>Approved</b>
<b>Beginning Cash Balance</b>	<b>\$ 5,629.96</b>	<b>\$5,629.96</b>

**Income**

**General Income**

Membership Dues Collected (Belonging to Troy) (\$2.50/member)	450.00	450.00
Membership Dues Collected (State and Federal)	950.00	950.00

## **Fundraising Income**

Spiritwear	250.00	250.00
1st Day School Supplies	200.00	200.00
Fall Fundraiser	8,000.00	8,000.00
Winter Fundraiser	8,000.00	8,000.00
Spring Fundraiser	1,200.00	1,200.00
Marco's	1,000.00	1,000.00

## **Other Incoming Funds**

Bookfair - Cash Deposit from Sales	5,000.00	5,000.00
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<b>Total Income</b>	<b>\$ 25,050.00</b>	<b>\$25,050.00</b>
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## **Expenses**

### **Operating Expenses**

Dues to AL PTA Council	600.00	600.00
Bank Fees	70.00	70.00
Fundraising	300.00	300.00
Book Fair		

	300.00	300.00
Administrative - President	300.00	300.00
Administrative - Treasurer	300.00	300.00
Copies - Fundraising Only	75.00	75.00
Gifts to Troy	1,500.00	1,500.00
Gifts to Schools (Levy/Bond)	100.00	100.00
Gifts to Other AL Schools/Programs	100.00	100.00
Insurance: AIM; D & O; (Bond insurance) paid yearly	115.00	115.00
Insurance: Liability (every year paid to AL BOE)	75.00	75.00
Membership Drive	100.00	100.00
PTA Meetings/Conventions	100.00	100.00
<b>Total Operating Expenses</b>	<b>\$4,035.00</b>	<b>\$4,035.00</b>
<b>Other Expenses</b>		
Bookfair - Owed to Scholastic	5,000.00	5,000.00
<b>Total Other Expenses</b>	<b>\$5,000.00</b>	<b>\$5,000.00</b>
<b>Program Expenses</b>		

Assemblies/Programs (ex. Trunk or Treat, Ice Cream Social)	\$1,630	\$1,630
Field Day	100.00	100.00
Halloween Party	250.00	250.00
Health and Safety	25.00	25.00
<div style="display: flex; justify-content: space-between; align-items: center;"> <div style="background-color: white; padding: 2px;">Homecoming Float</div> <div style="background-color: white; padding: 2px;">100.00</div> </div>		
Loco for Hoco	250.00	250.00
Lunchtime Activities	100.00	100.00
Noontime Enrichment	100.00	100.00
Scholarship - Troy to AL PTA Council	200.00	200.00
Scholarship - Troy Scholarship	500.00	500.00
Senior Prom/Social	500.00	500.00
Sixth Grade Recognition	4,000.00	4,000.00
Staff Events - Cookie Walk	100.00	100.00
Staff Events - Conference Dinners		

	750.00	750.00
Staff Events - Staff Appreciation	1,600.00	1,600.00
Staff Events - Welcome Back Breakfast	200.00	200.00
<b>Total Program Expenses</b>	<b>\$ 10,305.00</b>	<b>\$10,405.00</b>
<b>Total Expenses</b>	<b>\$ 19,340.00</b>	<b>\$19,440.00</b>
<b>Total Loss/Gain</b>	<b>\$ 5,710.00</b>	<b>\$5,610.00</b>
<b>Ending Cash Balance</b>	<b>\$ 11,339.96</b>	<b>\$11,239.96</b>
Membership Dues Sent to State of Ohio (\$2.50 to OHIO PTA + \$2.25 to National PTA)	\$950.00	\$950.00
Final Cash Balance	\$10,389.96	\$10,289.96



#### VP Fundraising – Alessia Lloyd (apologies)

- Marco's pizza night -Jill Gliha  
We had 70 total orders, the donation back to Troy's PTA will be \$375.81! And, they will do a pizza party for each grade. Originally they had said we will just do one party for the winning class because we weren't sure how well it would go. If we keep this up, that can be made each month in pizza for the PTA! Next Marcos night is 11/16  
Possibly try to bring back box night
- Speed Pitch Challenge this week
  - Class that raises the most funds get pizza/ice cream party
  - PLUS any class over \$1,000 gets pizza/ice cream party too
- Kalahari fundraiser- see Principal's report
- Call for volunteers to help with fundraising

#### VP Membership - Jill Gilha

- Current members at 322 (highest in the district!)
  - Includes 26 staff
- Upcoming activities:
  - Membership drive giveaway  
During the month of October I will be drawing names for our membership drive for everyone who joined before September 1st. Winners will receive an amazon gift card as a reward for joining and supporting the PTA.
  - Staff candy drive  
We will be making one more push to see if we can get any more faculty/staff to join with a candy drive placed in mailboxes of those who haven't joined with the qr code to join.

#### Board of Education Delegate - Katie McClain

- BoE meeting 9/12
- Director of Operations, Dr. Ned Lauver, gave a detailed summary of facility upgrades done over the summer. Most of these were done through grants to the district.
- District hirings/firings and Bus Routes were announced
- Each BOE meeting this year will feature a student club or group from one of the schools (featured school will rotate each month). The Peer Leadership group from ALHS explained their organization at the September meeting.
- Redwood School building has been purchased by the city of Avon Lake for community use
- Next meeting is October 10th at 6:30 PM

Council Delegate - Jackie Romito

- No update as meeting scheduled 9/28

Committee Reports

**Committee and Chair(s)**

Activity nights- Amy Sumner & Deya Justice

Book Fair- Jen Pilkington

Flyers will be in teachers' boxes this week(by 8/29), posters are ready  
October 6th is set up-sign up genius will go out Oct.9-11 is book fair  
Info. will go in October newsletter

Gifts to Troy- Simon Berridge

Working on creating an online form for staff to use to request items

Create a committee to review requests

Teachers who request should be a PTA member

Noontime Enrichment- Katie McClain

Starts in January

PBIS - Keely Brickley

Kids are responding well to it

Scholarship- Jenn Johovich

Staff Appreciation- Natasha Berridge and Alessia Lloyd

Did a staff welcome breakfast

Conference lunch in October

Library- Katie McClain

Financial Review- Kristy Lazowski and Julie Brugger

Spirit Wear/School Supplies- OPEN

Nominating Committee- OPEN

**Other Business**

Halloween Dance- October 27th

Costume Contest, Still figuring out details

A \$78 pencil sharpener was donated to a teacher by a board member without approval from the board. She wanted to be reimbursed but the PTA declined. Decision is upheld at the 9/26/23 PTA meeting.

Adjourn- 9:07pm

Important upcoming dates

9/27	Early release (11am)
9/29	Speed pitch challenge
10/6	Picture day
10/12	Fall conferences (no school)
10/13	NEOEA day (no school)
10/17	PTA meeting - location TBC
10/19	Marco's pizza night
10/27	End of quarter 1